**Conestoga** **College** **–** **SET**

**Milestone** **#1**

**The EMS –** Project Scope Statement

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**Revision History**

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| **Rev** | **Date** | **Description** **of** **Change** | **By** |
| A1 | 2015-10-05 | • Initial release of document | Lauren Machan  Nathan Nickel  Brandon Davies  Jennifer Klimova |

**Scope Statement (Version 01)**

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| **Project Title:** EMS PM and Development Term Project  **Date:** September, 29 2015 **Prepared by:** Team Wisely |
| **Product Objectives: Jennifer**  The product’s objectives are to aid Omnicorp in having a simple and easy to use program that will handle all employee information that is inputted according to input validation rules. |
| **Product Characteristics and Requirements: Jennifer**   1. Simpler internal management 2. Reduce payroll cost 3. Reduce payroll inconsistencies 4. Keeps a history of the employees   **Product Boundaries:**   1. The employee must be of a specific type (seasonal, contract, part or full time) 2. All fields must be filled in (no inconsistencies or repeats) 3. Limited physically ( location, hardware restraints) |
| **Summary of Project Deliverables Nathan**  **Project management-related deliverables:** Charter, team contract, scope statement, WBS, schedule, technical specification, testing plan, status reports, final project presentation, final project report, lessons-learned report.  **Product-related deliverables:** Research reports, design documents, software code, hardware, etc.   1. Project planning documents 2. Design documents 3. Software code 4. Final project report |
| **Project Acceptance Criteria: Brandon**   1. Must input 4 types of employees 2. Cannot input the same employee twice 3. Employee information must be valid 4. All data must be saved to a non-volatile location 5. Log file generated |
| **Project Assumptions and Constraints: Lauren**  To plan this project, it has been assumed that the milestone deadlines will not change.  Also, it has been assumed that the “EMS Term Project Document F2014” document has all of the updated information regarding the project requirements and expectations.  One constraint is the project timeline. Over the course of the semester, there are important milestone deadlines to meet, and they are inflexible. Furthermore, the EMS will be developed in C#, it will feature a console front end, and it will use a flat file for its persistent data storage. Lastly, the team will use Pivotal Tracker and the Agile PM technique of SCRUM. |
| **Summary of Schedule Milestones: Jennifer**  Milestone 1 – Project Charter and Project Scope Statement due October 6th  Milestone 2 – WBS, Project Schedule, and Team Project Milestones list due October 30th  Milestone 3 – Pivotal Tracker Due November 6th  Milestone 4 -  Technical Specification and a Design Specification documents, due November 24th  Milestone 5 -  Test Plan Document due December 8th |